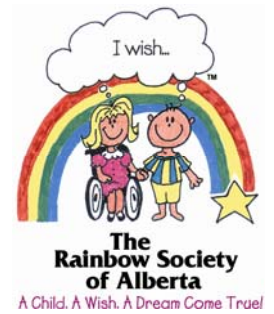


THE RAINBOW SOCIETY OF ALBERTA

FUND DEVELOPMENT MANAGER, CENTRAL ALBERTA (Edmonton)



The Rainbow Society of Alberta grants wishes for children with a chronic or life-threatening illness.

We are seeking a professional, detail-orientated team player with exceptional organizational skills and who is proficient with the Microsoft suite of office products. Experience in special event planning, volunteer management and financial procedures is preferred. You must possess excellent communication and interpersonal skills, and be able to work independently and with minimum supervision.

You will be required to travel on occasion within the region, and must be able to work evenings and weekends when necessary on fundraisers. You must have your own transportation.

This position reports to the Executive Director.

Responsibilities of the position are:

- Maintain and grow existing fundraisers in the area (between Red Deer and Grande Prairie).
- Develop new events.
- Increase awareness for the society in the Central Alberta area.
- Report all activities in the Central Alberta market and wish applications to the Executive Director.
- Cultivate relationships with existing donors, volunteers, corporations, professionals, wish families, sponsors and participants of events.
- Engage with media and speak on behalf of the society at events.
- Research local companies and send out proposals for major gifts.
- Develop Dream Maker proposals.
- Secure new third party fund-raisers in the Central Alberta marketplace.

Qualified applicants are invited to submit their resume with salary expectations to Craig Hawkins, The Rainbow Society of Alberta Executive Director, by email

craigh@rainbowsociety.ab.ca, or by fax 780 469-2935. **No telephone calls, please.**

For more information on the society, please visit www.rainbowsociety.ab.ca